

# MIDLANDS

Address: Admin Block, Room D 203  
 Indumiso Campus Riverside Campus  
 Tel: (033) 845 8951 (033) 845 8815



## APPLICATION FOR SUPPLEMENTARY EXAMINATION IN TERMS OF RULE G13(2)(a)(i)

(For the Applicant who has One Subject Outstanding for the issue of their Qualification)  
 (Applicant to contact the Faculty Office to Ascertain Eligibility for Examination in the First Instance)

STUDENT DETAILS			
Student Number			
Surname		First Name/s	
Identity Number			
Passport Number (International Student)			
Postal Address			
			Postal Code
Contact Number/s	Home	Work	Cell
Email Address			
Full Name of Qualification			Qualification Code

Subject for which you request supplementary exam..... Subject code.....

Year/ Semester of Last Registration for the Subject Year..... Block code.....

Have you passed all the other subjects required for your qualification? YES NO

I confirm that the subject reflected above is the final subject that is outstanding for the issue of my qualification reflected above. I acknowledge that if it is found that the aforementioned subject is not the final subject, then I will not be entitled to the release of the examination mark. Should I be entitled to the supplementary examination referred to above, I agree that the cost of the supplementary examination be debited to my student fee account. I further agree to settle any outstanding debt and acknowledge that the processing of my qualification will not be done until any outstanding debt is paid.

.....

Signature of Student Date

For Academic Department / Faculty Office Use (✓ appropriate box)			Signature
HoD	APPROVED Last Subject Outstanding	NOT APPROVED More than one subject outstanding	
Faculty Office	ELIGIBLE Record Card Attached	NOT ELIGIBLE Record Card Attached	
Executive Dean	APPROVED	NOT APPROVED	
Faculty Office	Capture Examination Entry	Did not capture examination entry	

Routing: Student → Head of Department → Faculty Office → Executive Dean → Faculty Office

<b>FOR OFFICE USE</b>			
<b>Received by</b>		<b>Date</b>	
<b>Processed by</b>		<b>Date</b>	
<b>Checked by</b>		<b>Date</b>	
<b>Faculty Officer</b>		<b>Date</b>	